**Training and Service Plan**

**44 hours per week on site**

**Direct Service**

15-18 hours individual or couples counseling

8 hours walk-in coverage/initial consultation/write ups

2 hours group therapy (1.5 hours group, .5 for screening or processing group)

Name of group or groups __________________________________________

**Administrative**

Case notes (.25 for each client hour, 4-5 hours per week)

**Training**

Individual supervision 2 hours

Case conference (group supervision) 1 hour

Didactic seminar 4 hours per month

Optional training experiences as negotiated with TD

(Athletics, Mind/Body, AOD, Suicide Prevention)

**Outreach & consultation**

2 hours (per week)

Describe consultation/liaison group ________________________________

List outreaches, guest lectures, podcasts

**Professional Development**

Reading, committee service, job application, EPPP prep, 1 hour

Lunch 4 hours

GSU allots 45 minutes per day based on the 8:30-5:15 workday

Total ___________________